

On-Demand Service

Enter a checklist or adoption agreement, and submit it online for processing. Get your plan document package back within minutes. No subscription fees. You only pay for the plans you want, when you want them and at a reduced rate compared to the **Premium Fax/Mail Service**. You simply answer the questions on the screen, hit submit, and you're done.

Your document package will be sent back to you in Microsoft Word, so you can make modifications if needed, or Adobe Acrobat PDF format. Also, you can have your packages sent back to your e-mail address (or anyone else's) or posted to SunGard's Relius FTP site in an executable or zip file.

On-Demand Pricing

Instructions to Create Your Plan Document Packages

First Time User

- Print this page by clicking "File" then "Print".
- Verify **system requirements** before you register.
- Read the **helpful information** about processing plans using On-Demand Service before you register.
- **Register** to use the On-Demand processing option (you'll only need to do this once).
- After you register you will receive an e-mail with the login information and be taken back to the Welcome page.
- On the Welcome page, first time users will need to click on the workstation setup link. This will download and run the necessary set-up program.
- Once this download is complete, you will automatically be taken back to the Welcome Page. Note: you may need to reboot your PC for the download to work properly.

Already Registered?

Select Relius Documents ASP from our Web site home page and enter your login information.

Document Processing

- Select New/Project from the file menu on the left side.
- Select the product (Plan Checklist or Adoption Agreement). Please note that you MUST first sponsor or have approval from the sponsor to complete the corresponding Prototype Plan Adoption Agreement.
- After selecting the desired product, click "OK". You will be taken to the "What You Need To Know About Pay-Per-Plan". Read this page carefully.
- Once you have agreed to the terms, click "I Agree". The data entry portion of the system will be launched.
- Answer the questions on the screen. Use the handy screen commentary and validation program to assist you in answering the questions ... review your answers carefully and hit submit when you are done.
- Once completed, you will be brought to the credit card information page (we accept Visa, Mastercard, and American Express). After you complete the payment information you will be brought to a confirmation page. We recommend that you print this page, as it is a form of receipt.
- Within minutes, your document package will be returned to you via e-mail or posted to our FTP site in an executable or zip file. You can even request your files to be in Microsoft Word or Adobe Acrobat PDF format.

For more information, call 800-326-7235, ext. 1100.

On-Demand Pricing

Please be advised that all checklists, transmittals, and addendums can be accessed through **Premium Fax/Mail Service**. The pricing that appears in the checklists, transmittals, and addendums are only for Premium Fax/Mail Service. Also, the only form of payment acceptable with the On-Demand service is credit card (Visa, Mastercard, or American Express).

Corbel Volume Submitter/Individually Designed Plans

The Volume Submitter/Individually Designed prices (listed below) include a Plan and Trust document, Supporting Forms Package, SPD, and all notice, election, and IRS submission forms.

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| Cafeteria - Premium | \$385.00 |
| Cafeteria - Flexible | \$440.00 |
| Cafeteria Short Amendment | \$180.00 |
| IDP 401(k) | \$610.00 |
| IDP 403(b) | \$610.00 |
| IDP Defined Benefit | \$720.00 |
| IDP Defined Benefit with Cash Balance | \$1,220.00 |
| IDP ESOP | \$720.00 |
| IDP ESOP with 401(k) | \$930.00 |
| IDP ESOP with Money Purchase | \$930.00 |
| IDP Stock Bonus | \$720.00 |
| IDP Stock Bonus with 401(k) | \$930.00 |
| IDP Money Purchase/Target | \$725.00 |
| IDP Money Purchase | \$610.00 |
| IDP Profit Sharing | \$610.00 |
| IDP Short Amendment | \$275.00 |

Prototypes and Volume Submitter "Prototype Formatted" Supporting Forms Packages

In order to process a Prototype Supporting Forms Package, you must have purchased the corresponding Prototype Plan document.

Note: The Defined Contribution Volume Submitter "prototype formatted" documents listed in this section are volume submitter plans that include a separate basic plan document and adoption agreements. You must have purchased the Volume Submitter plan documents to order the supporting forms packages.

Corbel

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| Prototype 401(k), Profit Sharing, Money Purchase, Target, Defined Benefit, and 403(b) | \$195.00 |
| Defined Contribution Volume Submitter "prototype formatted" | \$195.00 |
| Corbel Prototype Short Amendment | \$95.00 |

PPD

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| PPD Prototype 401(k), Profit Sharing, Money Purchase, Target, | \$195.00 |
| PPD Defined Contribution Volume Submitter "prototype formatted" | \$195.00 |