

## OMNI UNIVERSITY

With SunGard Omni University, you can deliver high quality courses presented by professional Omni trainers. An extensive on-demand library covers topics organized to prepare your new hires and developing team members to use Omni effectively. In addition to on-demand programs, Omni trainers also present live, Web-based sessions to cover timely topics, as well as to address areas of special interest to your staff.

SunGard Omni University provides a cost-effective way to bring professional training to your staff. Our training events feature the latest interactive Web technology, and deliver the knowledge you need to operate more efficiently.

## OMNI DEFINED CONTRIBUTION I

Designed for new users, Omni DC I is a comprehensive, hands-on introduction to Defined Contribution processing on the Omni system. Each day attendees are guided through exercises simulating "a month in the life" of a typical DC recordkeeping shop. Attendees set up their own plan, enroll participants, and process a wide variety of financial transactions, including contributions, distributions and loans.

## OMNI DEFINED BENEFIT I

A defined benefits plan is a structured way for an employer to provide retirement income to employees, derived from calculations often based on service length and compensation. Omni DB I covers the use of the Defined Benefit(DB) module within Omni used for processing this kind of plan. Omni DB is an integrated system that can be used along-side defined contribution processing, or as a standalone product. Attendees of this 4 ½ day course use Omni DB to configure a defined benefit plan, enroll and update participants, calculate benefits and process payouts.

## OMNI SCRIPTING I

Omni Scripting enables users to customize the way certain plans and transactions are processed, validate plans and transaction eligibility, enforce custom plan rules and limits, create custom reports and screens, and create data extracts. Omni Scripting I is an intense exploration of the Fundamentals of Omni Scripting. The class is divided between lecture and hands-on exploration of the topics covered. This 4 ½ day class covers the following topics: language syntax, data element relationships, artificial data elements, financial activity calculations, plan and transaction validation, enforcing custom plan rules, date and text manipulation, report design, screen design, custom participant statements and confirmations. Experience with Omni recordkeeping is recommended for attendees of this course.

## OMNI SCRIPTING II

Omni Scripting is a powerful scripting language with many advanced features. Omni Scripting II, a 4 ½ day course, builds on the fundamentals taught in Omni Scripting I and explores many of the advanced features of the language. The class is packed with information and is divided between lecture and hands-on exploration of the topics discussed. Although the class sounds very technical in nature, its design accommodates both business and technical users. Topics include processing efficiency, functions, cross-plan reporting, advanced data extracts, external file access, user-defined transactions, data containers, the clipboard facility, testing facilities, transaction generation, base event processing, and more.

### OMNI TRAINING SCHEDULE

#### August

9-13 *Omni Trading*  
23-27 *Omni DC I*

#### September

13-17 *EXP AG Admin  
& Operator*

#### October

4-8 *Omni DB I*  
19-21 *Omni Payments Tax*

#### November

8-12 *Omni Scripting I*

#### December

6-10 *Omni Scripting II*

\*All classes are 5 days long except for Omni Payments Tax, which is 4 days.

### EXP AG ADMIN & OPERATOR

EXP AG is a suite of software solutions that provides a platform for capturing, automating, integrating, managing, and measuring complex business processes. This 4 ½ day course covers the use of both AG administrator and operator. Attendees learn important workflow concepts while using EXP AG's workflow component to integrate and automate business processes by organizing, prioritizing, and pushing work to appropriate business users.

### OMNI TRADE

Omni Trade is a Web-based system for trading, risk management and reconciliation. This comprehensive 4 ½ day class covers data setup, position reconciliation, data transfer and much more.

### DATA VALIDATION WEB (DVW)

In this hands-on class, attendees learn how Data Validation Web (DVW) provides plan sponsors and recordkeepers access to online submission and rules-based validation of payroll, compliance, demographic and other user-defined data.

### OMNI PAYMENTS – BASIC

Omni Payments is a comprehensive check-writing system that uses online and batch processes. The Omni Payments system is comprised of four central components: checkwriting, benefit disbursements, tax reporting, and check reconciliation. Available in the Graphical User-Interface (GUI) client/server format, Omni Payments allows users to automate the time- and labor-intensive tasks of writing checks and maintaining proper history files. Topics covered in this 4 ½ day class include: establishing pay groups and payees, creating installments and payments, Omni interface processing, check reconciliation and much more.

### OMNI PAYMENTS – TAX REPORTING AND FILING

This class is designed for users who process tax forms, tape, or electronic filing on Omni Payments. The class provides a review of changes to reporting for the current tax year, tax specific PARSD settings, a review of the check / payee files, instructions on the production of forms / tapes and reports, state filing, year-end balancing, adjustments, corrections and reprints, as well as a preview of the 12/01/10 Omni Payments tax shipment and more.

### OMNI CLASS INFORMATION

Cost for Classes in Birmingham	5 day classes: \$1,500 per person*  4 day classes: \$1,200 per person*  <i>*Discounts available to companies sending more than 5 participants</i>
To Register, Contact	1-800-336-7220 omnisupport@sungard.com
Class Location	SunGard Omni Training Center Birmingham, Alabama
Cancellation	You will be notified if class enrollments fall below minimum requirements for alternative training options and resources.